



Package 1

Onsite only.

- Suitable for up to 20 participants who can attend Park End Street in person based on space used.
- Socially distanced seating.
- Dual screen projection setup for presentation and document sharing.
- Microphone on stand at front if needed for in-room voice reinforcement (to address distancing and mask wearing).
- Dedicated technician available at the following rates: £125 for half day (4hrs), £250 for full day (8hrs)
- OR
- Member of the AV team will provide a 15-minute tech brief with 1 organiser prior to arrival of participants.
- AV Team available on emergency phone number from 0730 -1930 with ability to remotely connect to computer to assist with any technical issues in session.
This arrangement minimises face to face interaction and reduces number of persons interacting with in-room equipment.

Package 2

Onsite with online audience over Zoom webinar.

- In-room capacity limit + up to 1000 participants online. This is a keynote style event with Q&A provided through text on Zoom call.
- Limited online audience interaction – Chat/Q&A function only. In room audience is off camera and off microphone.
- For use in The Nelson Mandela lecture theatre and Harvard lecture theatres.
- Fixed camera on wide angle at rear of lecture theatre capturing presenter for Zoom participants.
- Microphone on stand at front for in-room voice reinforcement (distancing and mask wearing) and input to the Zoom session.
- Dedicated technician mandatory at the following rates: £125 for half day (4hrs), £250 for full day (8hrs).
- **Zoom webinar: £250**

Package 3

Onsite with up to 500 online participants on Zoom Meeting.

- Breakout rooms available which participants can select and join of their own choice. Limit on number of breakout rooms is dependent on number of Zoom participants. **See [here](#) for more information.**
- Online audience interaction over video and audio and chat functions. In-room participants can use ceiling microphones to be heard on Zoom call.
- For use in The Nelson Mandela lecture theatre and Harvard lecture theatres.
- Fixed camera on wide angle at rear of lecture theatre capturing presenter for Zoom participants.
- Microphone on stand at front for in-room voice reinforcement (distancing and mask wearing) and input to the Zoom session.
- Dedicated technician mandatory at the following rates: £125 for half day (4hrs), £250 for full day (8hrs).
- **Zoom webinar: £250**